

JUNE 2020 FEATURE RELEASE FOR WESHARE

WeShare Features Update

WeShare is excited to announce three new reports now available for administrators! Quickly identify registered users who may not be receiving your emails with the Email Delivery Issue Report. Report on transfers over time with the new Transfer Report. The new export to PDF option available in this report allows you to share information quick and easy. Get information on donations you may be missing out on with the Expired Credit Card Report. All of these reports come with the standard option of filtering, sorting, pagination, and show/hide columns.

View Email Delivery Issue Report for Registered Users

1. Login to new admin panel
2. Left side navigation
3. Click on Reports
4. Select Report Type: Email Delivery Issues
5. Enter a Date Range
6. Click Run Report

Report Type	Date Range	Run Report	Export Report	
Email Delivery Issues	04/26/2020 - 05/26/2020	Run Report	Export Report	
Show/Hide Columns				
<input checked="" type="checkbox"/> Select All	<input type="checkbox"/> Issue Type	<input type="checkbox"/> Failure Type	<input type="checkbox"/> Date	
<input type="checkbox"/> Email Address	<input type="checkbox"/> User Name	<input type="checkbox"/> Status Code	<input type="checkbox"/> Reason	
<input type="checkbox"/> Action				
Email Address	User Name	Status Code	Reason	Action
srg_serrano@4ipi.local	Sergio Serrano		Invalid address	Remove Invalid Email
gdfrm6@4ipi.local	Gustavo De La Fuente		Invalid address	Remove Invalid Email
srg_serrano@4ipi.local	Sergio Serrano		Invalid address	Remove Invalid Email
avandendi@4ipi.local	Alfred and Susan Vandendriessse		Invalid address	Remove Invalid Email
kamende2003@4ipi.local	Kirsten Rose		Invalid address	Remove Invalid Email
gdfrm6@4ipi.local	Gustavo De La Fuente		Invalid address	Remove Invalid Email
byoung2000@4ipi.local	Wayne and Bridget Young		Invalid address	Remove Invalid Email
cic_pirsha@4ipi.local	Mr & Mrs John Pirsha		Invalid address	Remove Invalid Email
heyce@4ipi.local	Scott Sandell		Invalid address	Remove Invalid Email
wilsonmguel@4ipi.local	Michael Wilson		Invalid address	Remove Invalid Email

View Transfer Report for Registered Users

1. Login to new admin panel
2. Left side navigation
3. Click on Reports
4. Select Report Type: Transfer Report
5. Enter a Date Range
6. Click Run Report

Report Type	Date Range	Run Report	Export Report
Transfer Report	05/16/2020 - 06/15/2020	Run Report	Export Report
Show/Hide Columns			
<input checked="" type="checkbox"/> Select All	<input checked="" type="checkbox"/> Bank Account	<input checked="" type="checkbox"/> Begin Date	<input checked="" type="checkbox"/> End Date
<input checked="" type="checkbox"/> # of Transfers	<input checked="" type="checkbox"/> Amount	<input checked="" type="checkbox"/> Action	
n Date	End Date	# of Transfers	
5/20/2020	05/18/2020		
8/20/2020	05/19/2020		
9/20/2020	05/20/2020		
0/20/2020	05/21/2020		
Sprint 2007 edit	05/21/2020	05/22/2020	
Sprint 2007 edit	05/22/2020	05/26/2020	
Sprint 2007 edit	05/26/2020	05/27/2020	
Sprint 2007 edit	05/27/2020	05/28/2020	
Sprint 2007 edit	05/28/2020	05/29/2020	
Sprint 2007 edit	05/29/2020	06/01/2020	

ACCOUNT	TRANSACTION TOTALS
Name: Sprint 2007 edit	05/15/2020 - 05/18/2020 \$0.00
Total Transfers: \$775.64	05/18/2020 - 05/19/2020 \$0.00
	05/19/2020 - 05/20/2020 \$0.00
	05/20/2020 - 05/21/2020 \$66.45
	05/21/2020 - 05/22/2020 \$0.00
	05/22/2020 - 05/26/2020 \$73.38
	05/26/2020 - 05/27/2020 \$0.00
	05/27/2020 - 05/28/2020 \$393.50
	05/28/2020 - 05/29/2020 \$166.45
	05/29/2020 - 06/01/2020 \$0.00
	06/01/2020 - 06/02/2020 \$0.00
	06/02/2020 - 06/03/2020 \$0.00
	06/03/2020 - 06/04/2020 \$5.41
	06/04/2020 - 06/10/2020 \$66.45
	06/10/2020 - 06/11/2020 \$0.00
	06/11/2020 - 06/12/2020 \$0.00
	06/12/2020 - 06/15/2020 \$0.00
	Transfer Amount: \$775.64

View Expired Credit Card Reports

1. Login to new admin panel
2. Left side navigation
3. Click on Reports
4. Select Report Type: Expired Credit Card
5. Choose how many months to view
6. Click Run Report

Report Type	Months	Run Report	Export Report			
Expired Credit Card	Two Months	Run Report	Export Report			
Show/Hide Columns						
Drag columns to group here						
Last Name	First Name	Last Successful Txn	Expiration Date	Amount	Pattern	Giving Opportunity
Alford	Shannon and Nick	06/05/2020	August 2020	\$10.00	Monthly	Sunday Collection
Maguire	Jill and Fred	06/05/2020	July 2020	\$80.00	Monthly	Sunday Collection
Waltz	John & Summer	02/16/2020	June 2020	\$35.00	Weekly	Sunday Collection
Wardle	Mark	02/15/2020	March 2020	\$45.00	Monthly	Sunday Collection
Barwick	Wendy Phoenix	02/16/2020	November 2019	\$16.50	Weekly	Sunday Collection
Goldman	Steph and Edg	07/30/2019	August 2019	\$100.00	Monthly	Sunday Collection
Thompson	Carleen	06/05/2020	July 2019	\$70.00	Monthly	Sunday Collection
Thompson	Carleen	12/05/2019	July 2019	\$150.00	Annually	Christmas
Collier	Thomp and Thendly	12/05/2019	April 2019	\$50.00	Annually	Christmas
Collier	Thomp and Thendly	06/05/2020	April 2019	\$100.00	Monthly	Sunday Collection